**Client Meeting Minutes**

**Casual Jobs Database V.1**

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| **Meeting Date** | **Meeting Time** | **Location** |
| [22/09/2020] | 1pm - 2pm | WelTec |

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| **Client Name:** | **Clement Sudhakar Swarnappa** |
| **Meeting Purpose:** | Discussion of Prototype and Database design and getting approval. |

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| **Participants** |
| Ruban Ravi Sebastian (2207078) |
| Kalaivani Ilango (2208791) |
| Supun Chandra Malimage (2193624) |

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| **Agenda Item** | **Discussion** | **Action plan** |
| 1. Prototype Design | Presented the prototype design and got signed in RAD approval form.  Client gave us feedback that “we have covered everything more than expected”. | * Admin Panel is not required. It is for next year students. * Security and encryption are not required. |
| 1. Database Design | * Client viewed the database and asked few questions regarding database tables, foreign keys, multiplicity relationship between the tables. * Asked us to send the diagrams via email. * Supun explained the matching algorithm to client. Client told matching percentage is good and fine. | NA |
| 1. Other | * Client suggested meeting minutes should be signed by everyone. * Signature space should be more. * Client enquired about individual tasks covered by team members. * Further he asked about the milestones covered and upcoming tasks need to be done. * Ruban asked about few doubts in testing. Client suggested us to meet Richa to get idea about testing and told us to check for professional testing template * Discussed few things about Official Project Handover. Client told us to give all documents as softcopy. | * Project team members noted all changes to be made. * Testing needs to be done professionally to make the system efficient. |
| Next meeting date: | - | -- |

These minutes of 22/09/2020 were accepted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature**